



VENUE HIRE FORM

75 Twilight Drive, Prestondale

Good day and thank you for your interest in hiring a venue at Umhlanga Ski Boat Club. Below you will find all the relevant information that you require to make your booking.

Venue Hire Options and Pricing

KIDS PARTY VENUE and JUNGLE GYM on the grass patch - strictly between 10h30 and 13h00

CLUB MEMBERS ONLY: R1000.00 with R500 deposit

JUMPING CASTLE: R 500.00 additional hire fee

R200 will be taken from your deposit for cleaning costs after the function, and the balance of the deposit will be returned to you within 3 working days, should there be no breakages. The deposit is a separate and refundable amount, (over and above) and is not included in your hiring fee.

Once you have completed this booking form and emailed it to infoursbc@gmail.com, you will receive an invoice for the deposit and hiring fee - ONLY ONCE YOU HAVE PAID YOUR DEPOSIT WITH THE CORRECT REFERENCE, WILL YOUR BOOKING BE SECURED. Please send through your proof of payment to infoursbc@gmail.com

Kids party hosts may use their own choice of caterers but if you choose to have lunch at the venue, then please order your meals through the kitchen off the menu available. You may make table reservations directly with Julio

Julio's on the Ridge

068 390 4911

lenyduarte28@hotmail.com

You may host your guests in the boma and use the braai facilities. You are welcome to bring your own gazebo for the grass area and install your own décor for your function however, this would need to be cleared by no later than 13h00 or after your function has ended. Early set up times can be arranged by detailing your requirements on this form.

PLEASE NOTE THAT THE CLUB WILL NOT BE HELD RESPONSIBLE FOR ANY LOSS OR THEFT OF ANY CARS OR PERSONAL BELONGINGS DURING ANY FUNCTION.

Thank you for your interest in hiring the club for your function. I look forward to hearing from you.
Kind regards

Mary Kane – 082 889 6279

FUNCTION BOOKING FORM

MEMBER

MEMBERSHIP NUMBER: _____

Name of person making booking (Full Name)

Contact No:Email Address:

Type of function

Date of function.....

Starting time of your function..... approximate end time

How many guests will be attending the function? (Max 30 guests)

Kids:	Adults:
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Will you be using a décor provider? Time of installation of décor?

Will you be using the braai facilities inside the boma?

Will you be hiring the jumping castle?.....

Will you be bringing any other activities or inflatables to the area?

Please provide details:

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Please provide banking details for your deposit to be refunded into after the function:

Name of account holder:

Bank Name:

Account Number:

Branch Code:

Any special requirements for your function

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Important Notice - No alcohol or beverages are permitted onto the premises as we have a fully serviced bar. Should you break this rule you will automatically forfeit your full deposit.

FUNCTION RULES

1. The boma is for members only and cannot be reserved for exclusive use or functions.
2. Décor set up may only be done on the day of the event or at a mutually agreed time.
3. Children’s parties may only run from 10.30am-13.00pm only

4. The club may not be held responsible for any theft or damage to cars while they are parked on the property.
5. It would be much appreciated if you would tip our bars staff @ 10% on bar bills.
6. Breaking or damaging club property will not be tolerated and the cost of any damages to the property will be deducted from your deposit.
7. If any alcohol other than champagne is brought onto the property you will forfeit your deposit and may even put your function at risk of shutting down (please inform your guests). Champagne can be preordered and charged through the bar or a corkage of R40 per bottle will be charged if bringing your own
8. Should bookings not be cancelled at least one week prior to the function your deposit shall be forfeited
9. [Please be considerate of our neighbours when playing music and keep the levels to a respectable level based on the time.](#)
10. No alcohol will be sold to a minor (under 18 years of age) - ID's may be requested at the bar before being served
11. Fighting at any function on the club premises will not be tolerated. The function will be terminated, and all patrons will have to leave the property immediately
12. The client is responsible for all minors attending the function especially around the pool and play equipment.
13. Swearing or assaulting barmen/staff or members of the club will not be tolerated and again will result in the function being immediately terminated.
14. Patrons are not permitted behind the bar at any time
15. The use of any narcotics on club premises is forbidden
16. Theft of club property is forbidden
17. No inappropriate behavior will be tolerated whatsoever!
18. **NO FIREARMS/WEAPONS** to be brought onto the property
19. No children are allowed to stand at the bar counter inside the bar
20. All children must remain appropriately clothed at all times while on club premises which includes when using the swimming pool
21. The member who booked the venue is responsible for the behavior of all their guests
22. All bar accounts must be settled in full on the same day of your function. Should you wish to eft you would need to do this prior to the event so that your account is in credit. Proof of payment can be sent to infoursbc@gmail.com

The abovementioned rules are of the utmost importance and must be signed with the understanding that the host's party may be terminated and all patrons asked to leave the property immediately should any of the above rules be broken or offences occur.

SIGNED:

DATE: